



BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH

Nutanchati, Opposite Axis Bank, Bankura,
West Bengal, Pin-722101

ACADEMIC AUDIT REPORT For the Academic year 2017-18

Academic Audit of Department : ECONOMICS								
Period of Audit: 2017-18								
I - COLLEGE PROFILE (To be filled in by the IQAC Co-ordinator)								
1	Name of the Department, Website, email and Ph. No.		Department: Economics, E-mail id: sarada_6@yahoo.co.in ; Ph. No.: 03242-251194					
2	Name of the HOD, email & Mob. No.		Dr. Nityananda Patra ,E-mail: nityananda.patra1967@gmail.com ; Mobile No: 9474144885					
3	Name of the IQAC Coordinator, email & Mob. No.		Dr. Nityananda Patra, nityananda.patra1967@gmail.com Mobile No.: 9474144885					
4	Year of Establishment/ Year of Affiliation		1973/1973					
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)		Grade A (3.03) Cycle 2 2015					
6	UGC Recognition (2F & 12 B)		YES					
7	Departmental Working Hours (if shift system mention details of both shifts & give reasons for shift system)		10.10 a.m-5.00 p.m (Monday to Saturday)					
8	No. of Posts Sanctioned:					Teaching	Non Teaching	
	Teaching -		Govt. approved :			02	NA	
	Non Teaching-		Management approved :			NA	NA	
	Supportive Staff -		Govt. approved Contractual :			02	NA	
	Other if any -		Management approved Contractual :			02	NA	
			Guest Working:			NIL	NA	
9	Course wise & Year wise Students strength particulars		No of Students	Sem-I	Sem-II	Sem-III	Sem-IV	3 rd Year
				16-17	17-18	16-17	17-18	17-18
			Honours	02	02	02	02	01
			General					



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II - CURRICULAR ASPECTS		Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade
1	Departmental Annual Curricular Plans	Distribution of syllabus in module form prepared well before the commencement of classes and well circulated. (Annexure I) PO, CO & PSO are also periodically reviewed. Practical experience on theoretical knowledge pursued through field visit and industry visit.	Well-maintained	Good	A
2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year 2017 to 2018	Every activity like Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student-Teacher and the resolutions thereof is well documented by the department. Database on the pass out students is well maintained.	Well-maintained	Good	A
3	Add-on Courses completed during Academic Year 2017 to 2018	NIL	At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.	Poor	C
4	Plan for introduction of new Add-on Courses in Academic Year 2017 to 2018	NIL	At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.	Poor	C
5	Coverage of Syllabus (Average Percentage)	More than 90% syllabus is covered under UG program. Records are maintained in the individual Teacher's Diary countersigned by the Principal.	100% coverage of the syllabus should be made mandatory because it will help the advanced students immensely.	Good	A
6	Maintenance of Student Attendance Registers	Day to day attendance is recorded in the Student Attendance Registers. Poor attendance (i.e. less than 50%) of the students is intimated to the parents.	Well-maintained	Good	A



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7	Feedback forms on Curriculum from students	Feedback is taken, reviewed, analyzed and redressal measures adopted. (Annexure –II) Suggestions and Proposals from students have been carefully analysed some of which have been fulfilled by the department in the interest of the students.	Online feedback procedure should be made compulsory.	Satisfactory	B
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** Grade A (Good) / B (Satisfactory) / C (Poor)

III - TEACHING, LEARNING & EVALUATION		Statement	Impression/Recommendation/Remark by Academic Advisors	Status	Grade
1	Teaching Diaries & Plans in the Prescribed Formats	The teaching diaries and plans are maintained by all the teachers of the department and those are verified and signed by the Principal.	Well maintained.	Good	A
2	Co-Curricular Activities (Departmental Level)	Different co-curricular activities like Quiz, Wall Magazine, Seminar based classes are undertaken by the department.	Arrangement of Exhibition at least once a year is recommended.	Good	A
3	Degrees offered	UG programs run by the department.	Job-oriented programmes be introduced, if possible.	Good	A
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	Continuous assessment is carried out by the department in the form of Class Test, Mid-term test, Concept Test, Surprise Test, Practical Test and Internal Assessment.	Well maintained and documented.	Good	A
5	Remedial Classes	Remedial classes are conducted for each year as and when required subject to the availability of time and convenience of student and teachers. Assessed answer scripts are compulsorily shown to the students and their parents for their self-assessment and	Well-maintained.	Good	A



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		better understanding of the subject.			
6	Record of Mentoring of students by teachers	Resolutions taken regarding mentor-mentee system of the department.	Well-maintained.	Good	A
7	Result Analysis for the years 2017 & 2018	Result analysis is done according to result sheet provided by the University (Annexure-III) for taking corrective measures for the coming academic session. Final result sheet are well-circulated through college website.	Well-maintained.	Good	A

** Grade A (Good) / B (Satisfactory) / C(Poor)



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IV - RESEARCH AND CONSULTANCY		Statement	Impression/Recommendation/Remark by Academic Advisors	Status	Grade
1	No. of Research Guides in the Department	NIL	All Departmental teachers be encouraged to complete their Ph.D.	Poor	C
2	No. of Faculty registered for Ph. D (attach details)	(Annexure-IV)	All Departmental teachers be encouraged to complete their Ph.D.	Satisfactory	B
3	Number of Major/Minor/Other Research Projects (attach details)	Major: Nil	Other funding agencies may be explored.	Poor	C
		Minor: Nil			
		Others: Nil			
4	Number of Research Papers Published in Academic year (Internationals/Nationals Journals) (attach details)	National : NIL	Inadequate.	Satisfactory	B
		International: 04 (Annexure-V)			
5	Number of Papers Presented in Academic year 2017 to 2018 (International/National/State Level Conference) (attach details)	International: NIL	Inadequate.	Satisfactory	B
		National : NIL			
		State Level Conference: 01(Annexure-VI)			
6	Number of Books Published in Academic year 2017 to 2018 (Single Author/Co Author) (attach details)	As a Single Author – 01(Annexure-VII)	Inadequate.	Satisfactory	B
		As a Co-Author – NIL			
7	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details)	02 (Annexure-VIII)	Efforts to be made to conduct National/International Seminars	Satisfactory	B
8	Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year (other than University)	03(Annexure-IX)	Arrangement of Exhibition at least once a year is recommended.	Satisfactory	B
9	Record of Consultancy in Academic year 2017 to 2018 (attach details)	Nil	Initiative should be taken by the college to invite various companies for placement, if possible.	Poor	C
10	Record of MOUs in Academic year 2017 to 2018 (attach details)	NIL	Initiative should be taken by the college, if possible.	Poor	C

** Grade A (Good) / B (Satisfactory) / C (Poor)

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V - EXTENSION ACTIVITIES		Statement	Impression/Recommendation/ Remark by Academic Advisors	Status	Grade
1	Record of Subject/Department Related Extension Activities (attach details)	NIL	Initiative may be taken by the Department.	Poor	C
2	Field Visit (attach records)	01(Annexure-X)	Adequate	Good	A
3	Industry Visit (attach records)	01(Annexure-XI)	Adequate	Good	A
4	Any Other Club (attach records)	NIL	Initiative may be taken by the Department.	Poor	C
5	Any other social service activity undertaken by the students and teachers/students/teachers of the department (attach records)	(Annexure-XII)	Adequate	Good	A

** Grade A (Good) / B (Satisfactory) / C (Poor)

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Recommendation/Suggestions by Academic Advisors

Suggestions for improvement/progress of the department	Sheet attached		
Declaration by the Department	1	Signatures of Academic Advisor with designation <i>[Signature]</i> (Inspector of Colleges)	Seal Inspector of Colleges (Addl. Charge) Bankura University
	2		
	3		
Signature of the HOD with date			
Signature of the Principal with date			

Declaration by the Principal

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date:

[Signature]

Signature of Principal
Principal
Bankura Zilla Saradhamani
Mahila Mahavidyalaya

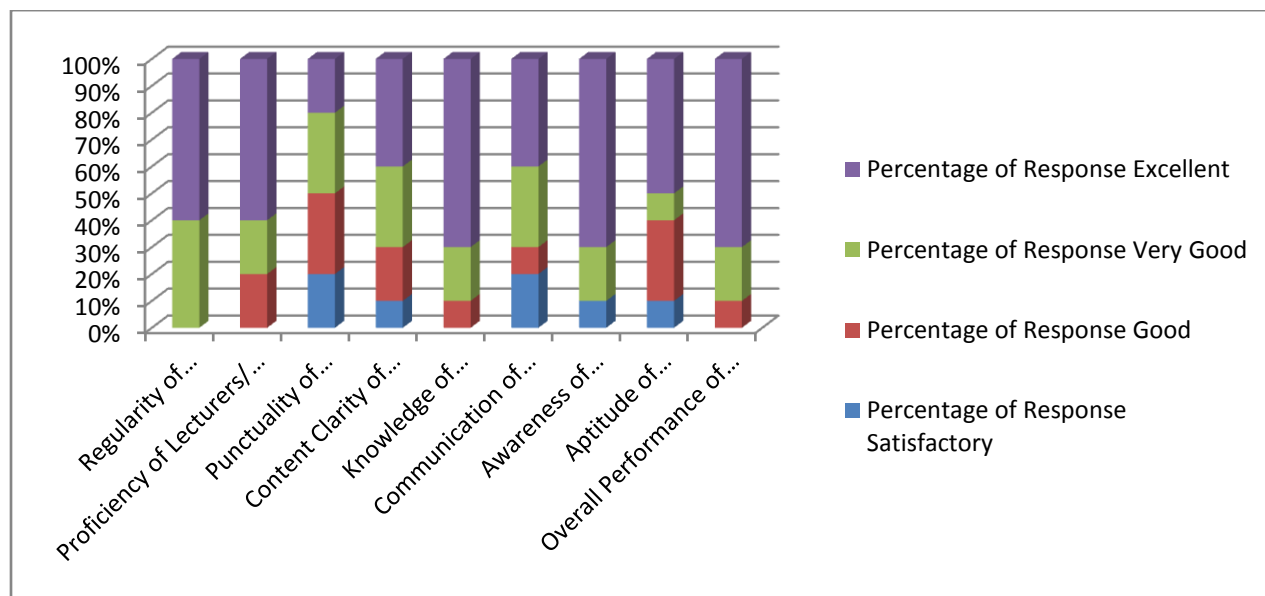
Distribution of syllabus of 2017-2018 (Annexure I)

<u>Semester</u>	<u>Paper</u>	<u>Course Title</u>	<u>Name Of Teacher</u>	<u>Number of Allotted Classes(Per week)</u>
I	C1	Introductory Micro and Macro Economics (UG/ECO/101/C-1)	NP	6
		Mathematical Methods in Economics-I (UG/ECO/101/C-2)	NP	2
	C2		SD	2
			SC	2
II	C3	Intermediate Micro Economics-I (UG/ECO/201/C-3)	NP	6
	C4	Intermediate Macro Economics-I (C4)	SD	3
			SC	3
Part-II	Paper-III	Micro Economic Theory II	SD	3
		Macro Economic Theory II	SC	3
	Paper-IV	Mathematical Economics	SD & NP	4
		Statistical Methods-II	SD & SC	4
Part-III	Paper-V	International Economics	SD & NP	4
		Money & Capital Market	SC &SD	3
		Development Economics	SC	3
	Paper-VI	Classical Political Economy	SD	3
		Paper-VII	Econometrics and quantitative techniques	NP &SD
	Public Economics and Environmental Economics		NP	2
	Paper-VIII		Indian Economic Planning	SD
		Computer Application and Project	SD & SC	3

Feedback Analysis (Annexure –II)

Summary Outcome of Students Feedback of Economics Department in the Year 2017-18

Indicators	Percentage of Response			
	Satisfactory	Good	Very Good	Excellent
Regularity of Lecturers/Professors	0.00	0.00	40.00	60.00
Proficiency of Lecturers/ Professors	0.00	20.00	20.00	60.00
Punctuality of Lecturers/Professors	20.00	30.00	30.00	20.00
Content Clarity of Lecturers/Professors	10.00	20.00	30.00	40.00
Knowledge of Lecturers/Professors	0.00	10.00	20.00	70.00
Communication of Lecturers/Professors	20.00	10.00	30.00	40.00
Awareness of Lecturers/Professors	10.00	0.00	20.00	70.00
Aptitude of Lecturers/Professors	10.00	30.00	10.00	50.00
Overall Performance of Lecturers/Professors	0.00	10.00	20.00	70.00



Result analysis (Annexure-III)

Semester/Year	Total No. of Students appeared for the End-Semester/Final Year Examination	Total No. of Students passed	% of Students passed
I	5	5	100%
2 nd Year	2	2	100%
3 rd Year	2	2	100%

No. of Faculty registered for Ph. D (Annexure-IV)

Name of Teaching Faculty	Designation	Whether registered for PhD	Registration Year	Area of Research
Shubhendu Chel	Part-time Teacher	Yes	November-2015	Socio-economic conditions of people in Bankura district

Research Papers Published in Academic year 2017 to 2018 (Annexure-V)

Name of Faculty	Designation	Title of Paper published	Name of Journal	Publication Year
Dr. Nityananda Patra	Associate Professor	Patterns of Growth and Usage of Panchayet Finance: A case study of Bankura in WB	International Journal of Social Science and Economic Development, Vol.31(05)	May,2018
		Growth and Sectoral Analysis of Panchayat Finance in WB during 1990-91 to 2013-2014.	International Journal of Social Science and Economics Research, Vol.3(05)	May, 2018

		Panchayat Finance in WB(1990 to 2013-14): A critical analysis.	Airo International Research Journal, Vol. XIV	March 2018
Sandip Kumar De	Govt. App. PTT	NIL	NIL	NIL
Shuvendu Chel	Govt. App. PTT	Livelihood Pattern And Social Status Of Rural People Of West Bengal: A Study Of The Bankura District	Airo International Research Journal	April 2018

Papers Presented in Academic year 2017 to 2018 (Annexure-VI)

Name of Faculty	Designation	Title of Paper presented	Conference	Year
Dr. Nityananda Patra	Associate Professor	Panchayat Finance in WB: A case study in the district of Bankura	Seventh research scholar workshop organized by The University of Burdwan	27 th -28 th February 2018
Sandip Kumar De	Govt. App. PTT	NIL	NIL	NIL
Shuvendu Chel	Govt. App. PTT	NIL	NIL	NIL

Books Published in Academic year 2017 to 2018 (Annexure-VII)

Name of Faculty	Designation	Name of Book published	ISBN No.	Publication Year
Dr. Nityananda Patra	Associate Professor	Environmental Education: A need of the day		August 2017
Sandip Kumar De	Govt. App. PTT	NIL	NIL	NIL
Shuvendu Chel	Govt. App. PTT	NIL	NIL	NIL

Seminars / Workshops / Training Program Conducted in the Academic year 2017 to 2018 (Annexure-VIII)

Seminars / Workshops / Training Program	Topic of Seminars / Workshops / Training Program	Date of Conduction	Duration
Seminar	Analytical effects of Demonetization	December-2017	2 days
Seminar	GST and its critical	March-2018	2 days

	evaluation		
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Student Seminars/ Workshop/ Exhibition/ Project in the Academic Year 2017 to 2018 (Annexure-IX)

Student Seminars/ Workshop/ Exhibition/ Project	Topic of Student Seminars/ Workshop/ Exhibition/ Project	Date of Conduction	Duration
Seminar	Unemployment	August-2018	1day
Project	Socio Economic Survey on Saltora Block	December-2018	30days
Workshop	Recent Poverty trends in India	May-2019	1day

Field Visit (Annexure-X)

Title	Duration	Place	No. of Students involved	No. of Teachers involved
Socio-economic Conditions of Rural Households at Salbani village	02 days(4 th -5 th December'2017)	Salbani, Bankura	02	02

Industry Visit (Annexure-XI)

Name of Industry	Duration	Place	No. of Students involved	No. of Teachers involved
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Small Scale Manufacturing Industry (Grill Factories)	07 Days(16 th - 23 rd April, 2018)	Bankura Town(Lalbazar, Nutanchati)	06	03
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**Any other social service activity undertaken by the students and teachers/students/teachers
of the department**

Name of social service activity	Organizing Agency	Duration	No. of Students involved	No. of teachers involved

Suggestions for improvement/progress of the department

1. At least introduction of some vocational training courses be made compulsory every year to impart practical knowledge.
2. Efforts be made for the introduction of some vocational training courses or at least hands on training be made compulsory every year to impart practical knowledge.
3. 100% coverage of the syllabus should be made mandatory because it will help the advanced students immensely.
4. Online feedback procedure should be made compulsory.
5. Arrangement of Exhibition at least once a year is recommended.
6. Job-oriented programmes be introduced, if possible.
7. Departmental teachers be encouraged to complete their Ph.D.
8. Other funding agencies for Research Projects may be explored.
9. Efforts to be made to conduct National/International Seminars.
10. Arrangement of Exhibition at least once a year is recommended.
11. Initiative should be taken by the college to invite various companies for placement, if possible.

Other Activity 2017-2018

Nityananda Patra	Convenor of UGBS of Bankura University
	Chairman/Head Examinor of Bankura University
	Moderator of Bankura University
	Member of Dicipinary Committee
	Co-ordinator of RBU