



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**BANKURA ZILLA SARADAMANI MAHILA  
MAHAVIDYAPITH**

**NUTANCHATI, BANKURA, WEST BENGAL**

**722101**

**[www.bzsmcollege.org](http://www.bzsmcollege.org)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2020**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Bankura Zilla Saradamani Mahila Mahavidyapith is the oldest Girls' College in the district of Bankura, West Bengal affiliated to *Bankura University*. The college had its inception in 1973 as a Government-sponsored college, under the University of Burdwan in order to promote education and culture, not only among the young girls of the district but among those of its adjoining districts as well. The college was venerated with the holy name of Sri Sri Maa Sarada, the divine consort of Lord Sri Ramakrishna and the most glorious daughter of the soil. The objective behind naming the college after Maa Sarada was to inculcate the true spirit of holistic education as well as to ensure women empowerment. The college has been accredited with 'A' Grade by NAAC in its Reaccreditation (2nd Cycle) assessed during January, 2015.

### Vision

The vision of this college is to be the premier institution of academic excellence in Arts and Science through continuous up-gradation in its programs, leading to sustainable development of the institution as well as to the students.

### Mission

The College is committed to imparting multifarious knowledge for spreading higher education among the girl students in the economically backward districts of West Bengal, thereby encouraging women empowerment through all round development and life-long learning that will be meaningful contribution to productive and rewarding career building of the economically disadvantaged community milieu.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. The Institution has an Environment friendly campus enriched with well-ventilated classrooms and laboratories with several smart classrooms, 24X7 Wi-Fi connections, well-equipped Internet Resource Centre and computer centre etc.
2. There are highly qualified and dedicated faculties present in the institution who offer healthy interaction with the students in and beyond the classrooms and learning beyond curriculum.
3. The institution fulfills commitment toward students' welfare by providing equal opportunity to all.
4. The institution offers counseling for students at both formal and informal levels, there is also a well structured Mentoring system present in the institution.
5. The institution has fully digitised Library, housed in a separate wing, with more than 25000 books. Having been built up over many decades and in more propitious times when books were cheaper and grants went further, the College Library is a resource unmatched by any

undergraduate institution in West Bengal. It has also moved with the times, and is now fully automated. In the digital section, students can access various e-resources. To cater to visually handicapped students, the library has a separate section comprising a designated audio section, books in Braille etc.

6. In keeping with its tradition of all-round education, the institution offers excellent sports infrastructure and coaching.
7. The institution offers several financial aid and numerous need and merit based scholarships. A large number of scholarships are disbursed to the students from marginalized and economically deprived section.
8. Social responsibilities are fulfilled through the active NSS units and Women's Cell of this institution.
9. The institution provides residence on the campus for 165 students in total. Residential facilities are available for both undergraduate and postgraduate students.
10. The college website is well-maintained and user friendly. All major events are updated regularly.

#### **Institutional Weakness**

1. Lack of active alumni participation in several activities organized by the institution.
2. Lack of offbeat courses offered by the institution.
3. Limited full time faculty members in the institution.
4. Limited campus area.

#### **Institutional Opportunity**

1. Excellent Academic environment.
2. Various add on and value based courses.

#### **Institutional Challenge**

1. Research facilities and collaborative research works.
2. Introduction of on-campus placement.

### **1.3 CRITERIA WISE SUMMARY**

#### **Curricular Aspects**

- Generally, at the beginning of each semester Lesson plan of the respective subjects along with class routine are well circulated through college prospectus, website, displaying in the notice board etc. To know the efficacy of the lesson's plan, departmental meetings along with the students are convened after the expiry of at least one month's class where drawbacks of delivering of lesson plan are discussed threadbare and accordingly corrective measures/steps are outlined and follow up actions are intimated particularly to the head of the concerned departments for its implementations. Before at least one month of the end-semester examination nitty-gritty of the lessons' plan along with classes delivered by the faculty members is elaborately discussed for finding out any deficiency of the completion of syllabus where the necessity of conducting extra classes, tutorial classes etc. are outlined equally for both advanced and dis-advanced students. The proceedings adopted in the departmental meeting are also discussed in the Teachers' council meeting to get everyone acquainted with the corrective measures where every member of the council had an opportunity to offer innovative ideas for proper delivery of curriculum. Finally to know the effectiveness of the curriculum delivery Feedback is taken after the completion of the end-semester examination. Thereafter, grievances of the students for overall improvement of the academic ambience of the institution are initially tabulated. These tabulated feedbacks again are discussed threadbare initially in the departmental meetings for its resolution if it is viable to resolve and if they are not then it is forwarded to the Principal for its needful action.
- During last 5 years the institution has offered various certificate courses in Computer Application, Yoga Training, Spoken English, Spoken Sanskrit, Remote Sensing and Digital Image Analysis etc. to more than 450 numbers of its students.
- Several new courses namely UG courses in Education Honours, Physics Honours, Chemistry Honours, Music Honours, Sociology General and Physical Education General and PG courses in Bengali, English, History, and Music have been started in the institution.

### Teaching-learning and Evaluation

- During 2018-19 a total number of 905 students have been admitted against 1560 earmarked seats in UG courses offered by the institution. For PG courses the figure is 54 students against 80 seats. Since 2014-15 the number of students admitted and the numbers of earmarked seats for UG courses have been increased by 7.61% and 69.01%, respectively. For PG courses the figures are 25.58% and 33.33%, respectively.
- The total number of students (1st Semester+ 3rd Semester+3rd Year) enrolled during 2018-19 for UG courses is 2274 and for PG courses the figure (1st Semester+ 3rd Semester) is 97. Since 2014-15 the number of students enrolled for UG courses has been increased by 18.20%. For PG courses the figure accounts for 125.58%.
- During 2018-19 a total number of 401 students from UG courses appeared for year- end examination out of which 47.88% students passed. For PG courses the figures account for 43 and 100%, respectively. Since 2014-15 pass rates of UG students has been increased by 49.85%.
- As in 2018-19 there are 20 numbers full-time teachers available in the institution amongst whom 20 teachers take classes for UG courses and 8 teachers take classes for both UG and PG courses. Since 2014-15 the number has been increased by 53.85%.
- The teachers of this college use ICT and e-learning resources to ensure effective teaching-learning. Laptops are available for every teaching faculty. Moreover, they are provided with various teaching aids like LCD projectors, educational CDs/DVDs, GPS etc. There are ICT enabled classrooms in the college with proper audio-visual system. The college has also subscribed

to a number of e-books and e-journals available in INFLIBNET.

- There is a Students mentoring system available in each department of the institution. Problems raised by mentees are redressed through discussions, taking extra classes etc.
- The college adheres to the syllabus prescribed by the affiliating University and academic calendar as announced time to time by the affiliating University.
- Each year program outcomes, program specific outcomes, course outcomes for all programs offered by the institution are stated and displayed in website of the institution.

### Research, Innovations and Extension

- During the time period under consideration 3 Minor Research Projects have been sanctioned by UGC.
- The college has conducted a seminar on Intellectual Property Rights (IPR) in the year 2018-19.
- In the year 2016-17 Dr. Siddhartha Gupta, Principal of this college and Dr. Nityananda Patra, Associate Professor of Economics as well as IQAC co-ordinator of this college have won *Siksha Ratna* award from the State Government of West Bengal for their excellence in academic activities.
- During last 5 years more than 45 research papers have been published in UGC approved journals.
- More than 30 book chapters/books in edited volumes have been published in relation to research activities and other academic activities of faculty members. About 20 papers have been presented by the faculty members of this college in various National/International Conference Proceedings.
- A large number of extension and outreach programmes namely Special Camp, Blood Donation Camp; Legal Awareness Programme etc. have been conducted during this period through NSS units of this college.
- Since 2015-16 the students of this college are taking part in Swachh Bharat Abhiyan organized by the college.
- Each year the college organizes Faculty exchange programme with Bankura Sammilani College, Bankura.
- In the year 2016-17 the college has signed MoUs with University of Wollongong, Australia where following activities are adopted: (1) Credit Transfer/ articulation arrangements at the undergraduate/postgraduate level, (2) Study abroad program at the undergraduate and/or postgraduate level, (3) Academic visits incorporating short term visits of Scholars, (4) Joint research projects and programmes in specific areas of mutual interest, (5) Exchange of academic materials and other information, (6) Exchange of information about research consulting opportunities from industry or government.

### Infrastructure and Learning Resources

- During last 5 years a budget of Rs. 3 Crores has been allocated for infrastructure augmentation .
- There is an open stage in the college campus, decked with remnants of the culture of 'Raar Bengal', where different cultural functions of the college are held with great pomp and éclat. The college has an indoor auditorium with space for nearly 500 guests and a well-equipped Gymnasium for the students. It is quite a pleasure of having a modernized, well equipped, and fully air-conditioned seminar hall and some class room buildings of which consists of some smart class rooms and toilet blocks.

- The college library is fully equipped with automation facilities. It is fully computerized allowing functions like issue, return, OPAC search, and availability assessment of books, easy and user friendly. The documents collection is done by bar coding system. Facilities of INFLIBNET and e-self with adequate numbers of e-books and e-journals are available in the Library. The college has adopted lending of books through digitized system.
- There are 2 full-fledged Computer Labs and 6 Classrooms with projectors. Besides, 24 by 7 Wi-Fi Facilities are available in the college.
- The teachers of this college use ICT and e-learning resources to ensure effective teaching-learning. Laptops are available for every teaching faculty. Moreover they are provided various teaching aids like LCD projectors, Educational CDs/DVDs, GPS etc. to interact with the students.
- During last 5 years a sum of Rs. 1.77 crore has been spent on maintenance of physical facilities and Rs. 1.06 crore for academic facilities.
- For the purpose of maintenance of computers Annual Maintenance Contract or AMC is maintained with a company who deals in both hardware and software. For reprography there is modern automation system present in the institution. For other amenities like water purifying contract is maintained with Aqua guard and KENT. In case of building maintenance two engineers are engaged one of them is the District Engineer, Bankura Zilla Parisad and another is a Civil Engineer named Anupam Ganguli. They take care of repairing, renovation and other construction related to civil and electrical works of the college.

### **Student Support and Progression**

- During the period under consideration about 6000 students of this college have been benefited by various government scholar ships and half free/full free ships.
- The college offers several capability enhancement and development schemes such as Soft skill development, Remedial coaching, Yoga etc. to its 400 to 450 students.
- Each year about 150 students are benefited by guidance for competitive examinations and career counseling offered by the institution.
- There is a grievance redressal cell for the students to timely redress their grievances, if any. Besides, the college has anti-ragging cell and women's cell.
- The institution promotes sports and various cultural activities.
- In the year 2014-15 one student of this college participated in parade on the occasion of Republic Year organized by the Ministry of Youth Affairs.

### **Governance, Leadership and Management**

- There are several committees present in the institution consisting of both teaching and non teaching staff of the institution. These committees include Finance Committee, Purchase Committee, Development Committee, Provident Fund Committee, Service Book Committee, Students Union Advisory Committee, Grievance redressal Cell, Prospectus Committee, Admission Committee and overall the Teachers Council or academic council. These committees help the administration in many ways. Meetings of these committees are convened as and when required and takes resolutions time to time as and when required and convey to the Principal. The Principal places resolution taken by some important committees before the Governing Body for its final approval. This is the part of participatory management of the college.
- The admission procedure is carried out through online mode following the website of the

concerned University to keep transparency in the admission of students.

- The Detailed project Report or DPR is prepared by the college with the help of computers. The office is fully automated with several computers tied with LAN and internet facilities are available. Starting from admission, re admission, filling up of registration and examination forms, collection of different fees is done through CAMS. Human resource Management system or HRMS software has been installed by the college for generating pay bills, submission of claim bills to the DPI, Govt. of West Bengal and Bankura Treasury subsequently by using HRMS software. Starting from admission, re admission, filling up of registration and examination forms, collection of different fees is done through CAMS software procured by college. In the Library the college has procured SOUL 2.0 software provided by the UGC.
- During the period under consideration the college has organized Computer training courses for both of its teaching and non-teaching staff several times.
- The college offers welfare scheme for both of its teaching and non teaching staff through GSLI.
- The college conducts internal audit through small committee comprising of the Principal, Bursar, Head Clerk and the Accountant. External audit is done by the External Audit Agency.
- Each department performs periodic review of curricula within their disciplines or related disciplines.
- Since 2013-14 the college has been submitting institutional data for AISHE portal on regular basis. Data for NRIF also has been submitted successfully in the year 2019-20.

#### **Institutional Values and Best Practices**

- Each year the college celebrates International Women's Day.
- There are facilities of Rest Rooms and Scribes for examination for Differently abled students of this college.
- Each year Handbook on Professional Ethics is published by the college Governing Body in consultation with IQAC cell. The handbook is also uploaded on the college website. The rules and regulations included in this handbook are applicable for Principal, teaching staff, official staff and supporting staff. It is expected that staff members strictly adhere to the rules and regulations spelled out in this handbook failing which the action shall be taken as per the procedure laid down by Government of West Bengal and competent authorities. There is also a handbook on ethics available on the college website for the students.
- For promotion of universal Values and Ethics the college offers Yoga Training Programme for its students.
- To promote green energy installation of Solar Lamps in Hostel and College Campus has been done through which 7 percent power requirement has been met. To keep the campus green plantation of trees is done on regular basis. Wastage of paper has been reduced to a satisfied level by adopting e filing system. The college strictly adheres to restriction on smoking and using plastic materials. E-waste management is another initiative of the college to make the campus ecofriendly.
- A pit has been dug where the bio-degradable wastes like fallen leaves, dried flowers etc. are dumped in regular basis. Cow dung collected from market and some vermies are deposited in that pit and the pit is covered for some days. After the required time the pit is opened and a very good bio-composts is available which is used as a manure for floriculture.
- Green audits with the help of the competent authority is done regularly.
- The college practices Psychological Counseling mainly by our senior faculty member Dr. Sanushree Bhattacharya and Playing National Anthem on campus on a daily basis.

NAAC



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH
Address	NUTANCHATI, BANKURA, WEST BENGAL
City	BANKURA
State	West Bengal
Pin	722101
Website	<a href="http://www.bzsmcollege.org">www.bzsmcollege.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SIDDHART HA GUPTA	03242-251194	9434198500	03242-32422 51194	sarada_06@yahoo.co.in
IQAC / CIQA coordinator	NITYANANDA PATRA	03242-251195	9474144885	03242-32422 51195	nityananda.patra1967@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	27-08-1973

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
West Bengal	Bankura University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	29-10-1981	<a href="#">View Document</a>
12B of UGC	29-10-1981	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NUTANCHATI, BANKURA, WEST BENGAL	Urban	2.495	1903.48

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali	36	Higher Secondary Pass	Bengali	72	58
UG	BA,Bengali	36	Higher Secondary Pass	Bengali	200	185
UG	BA,English	36	Higher Secondary Pass	English	72	64
UG	BA,English	36	Higher Secondary Pass	English	80	2
UG	BSc,Geography	36	Higher Secondary Pass	English + Bengali	50	1
UG	BSc,Geography	36	Higher Secondary Pass	English + Bengali	50	45
UG	BA,History	36	Higher Secondary Pass	English + Bengali	60	18
UG	BA,History	36	Higher Secondary Pass	English + Bengali	72	70
UG	BA,Sanskrit	36	Higher Secondary	Bengali,Sanskrit	65	64

			Pass			
UG	BA,Sanskrit	36	Higher Secondary Pass	Bengali,Sanskrit	60	37
UG	BSc,Physics	36	Higher Secondary Pass	English + Bengali	40	3
UG	BSc,Physics	36	Higher Secondary Pass	English,Bengali	25	11
UG	BSc,Chemistry	36	Higher Secondary Pass	English + Bengali	25	21
UG	BSc,Chemistry	36	Higher Secondary Pass	English + Bengali	40	9
UG	BSc,Mathematics	36	Higher Secondary Pass	English + Bengali	40	3
UG	BSc,Mathematics	36	Higher Secondary Pass	English + Bengali	51	50
UG	BSc,Economics	36	Higher Secondary Pass	English + Bengali	51	7
UG	BSc,Economics	36	Higher Secondary Pass	English + Bengali	40	0
UG	BA,Sociology	36	Higher Secondary Pass	English + Bengali	40	11
UG	BA,Music	36	Higher Secondary Pass	Bengali	35	2
UG	BA,Music	36	Higher Secondary Pass	Bengali	40	20
UG	BA,Political Science	36	Higher Secondary	English + Bengali	65	61

			Pass			
UG	BA,Political Science	36	Higher Secondary Pass	English + Bengali	60	12
UG	BA,Philosophy	36	Higher Secondary Pass	English + Bengali	60	32
UG	BA,Philosophy	36	Higher Secondary Pass	English + Bengali	59	49
UG	BA,Education	36	Higher Secondary Pass	English + Bengali	40	31
UG	BA,Education	36	Higher Secondary Pass	English + Bengali	48	37
UG	BA,Physical Education	36	Higher Secondary Pass	English + Bengali	25	2
PG	MA,Bengali	24	Graduation Pass	Bengali	20	20
PG	MA,English	24	Graduation Pass	English	20	13
PG	MSc,Geography	24	Graduation Pass	English + Bengali	0	0
PG	MA,History	24	Graduation Pass	English + Bengali	20	12
PG	MA,Music	24	Graduation Pass	English + Bengali	20	9

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				25			
Recruited	0	0	0	0	0	0	0	0	16	7	0	23
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	6	2	0	8
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	4	2	0	6
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	2	0	2	2	0	7
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	2	0	0	8	2	0	12

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	16	18	0	34

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	5	0	9

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	17	20	0	37

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2274	0	0	0	2274
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	97	0	0	0	97
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	433	463	491	462
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	194	201	226	225
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	571	540	436	396
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	1173	1162	1234	1268
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2371	2366	2387	2351

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the institution across all programs during the last five years

Response: 900

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### 1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
32	30	27	27	22

### 2 Students

#### 2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2371	2366	2387	2351	1924

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
492	457	475	373	283

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.3****Number of outgoing / final year students year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
620	677	586	453	522
File Description		Document		
Institutional Data in Prescribed Format		<a href="#">View Document</a>		

**3 Teachers****3.1****Number of full time teachers year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
20	20	18	13	13
File Description		Document		
Institutional Data in Prescribed Format		<a href="#">View Document</a>		

**3.2****Number of sanctioned posts year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
25	25	25	25	25
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**4 Institution****4.1****Total number of classrooms and seminar halls****Response: 16****4.2****Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
494.13	258.906	242.94	243.79	270.22

**4.3****Number of computers****Response: 40**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

After the introduction of Choice Based Credit System (CBCS) in the academic year 2017-18 several initiatives have been adopted by the institution to maintain a well-planned curriculum delivery. Generally, at the beginning of each semester Lesson plan of the respective subjects along with class routine are well circulated through college prospectus, website, display board etc. To know the efficacy of the lesson's plan, departmental meetings along with the students are convened after the expiry of at least one month's class where drawbacks of delivering of lesson plan are discussed threadbare and accordingly corrective measures/steps are outlined and follow up actions are intimated particularly to the head of the concerned departments for its implementations. Before at least one month of the semester-end examination nitty-gritty of the lessons' plan along with classes delivered by the faculty members is elaborately discussed for finding out any deficiency of the completion of syllabus where the necessity of conducting extra classes, tutorial classes etc. are outlined equally for both advanced and dis-advanced students. The proceedings adopted in the departmental meeting are also discussed in the Teachers' council meeting to get everyone acquainted with the corrective measures where every member of the council had an opportunity to offer innovative ideas for proper delivery of curriculum. Finally to know the effectiveness of the curriculum delivery Feedback is taken after the completion of the semester-end examination. Thereafter, grievances of the students for overall improvement of the academic ambience of the institution are initially tabulated. These tabulated feedbacks again are discussed threadbare initially in the departmental meetings for its resolution if it is viable to resolve and if they are not then it is forwarded to the Principal for its needful action. Some of the grievances found to be deficiency of syllabus is put forwarded to the concerned teachers, who happened to be the members of Board of Studies or Head Examiner, to place these grievances/deficiencies at the University forum for its necessary actions. All those above mentioned steps or corrective measures are well documented and discussed in the departmental meetings, IQAC resolutions and if needed in Governing Body resolutions.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**1.1.2 Number of certificate/diploma program introduced during the last five years**

**Response: 16**

**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response:** 154.76**1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	1	1	3

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 31.25**1.2.1.1 How many new courses are introduced within the last five years****Response:** 10

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 32

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**

**Response:** 4.11

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
93	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

**1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum**

**Response:**

The college generally celebrates International Women's Day on 8th March to spread the slogan "Think Equal, Build Smart, Innovate for Change", puts innovation by women and girls, for women and girls, at the heart of efforts to achieve gender equality. Solar Lamps have been installed in Hostel and College Campus through which 7 percent of total power requirement has been met. Each year Handbook on Professional Ethics is published by the college Governing Body in consultation with IQAC cell. The handbook is also uploaded on the college website. The rules and regulations included in this handbook are applicable for Principal, teaching staff, official staff and supporting staff. It is expected that staff members strictly adhere to the rules and regulations spelled out in this handbook failing which the action shall be taken as per the procedure laid down by Government of West Bengal and competent authorities. There is also a handbook on ethics available on the college website



for the students.

File Description	Document
Any Additional Information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 5

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 0.89

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise**

**Response:** E. None of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:****Response:** E. Feedback not collected

File Description	Document
URL for feedback report	<a href="#">View Document</a>

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.03

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	0

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 64.07

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
959	885	946	818	841

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1640	1590	1530	1530	923

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 69.1

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
492	457	475	373	283

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

The students who take admission in this college do not only belong to different socio-economic backgrounds but also from different mediums. This is the reason their subject knowledge, language proficiency, knowledge regarding technology are likely to vary. To make them comfortable with the college environment several measures are adopted:

1. Every year a fresher's welcome programme is arranged where the newly admitted students are welcomed by the senior students of the college. The Principal, some members of Teachers' Council and IQAC committee make them aware of the scopes and challenges in higher education, expectations of the institution from them and academic environment of the college.
2. Academic counseling sessions are organized by each department where syllabus structures of the curriculum are thoroughly discussed.
3. Generally, the procedure of identification of slow and advanced learners is made through class room discussions, participation in the regular classroom activities, performance in the internal examinations and feedback from class teachers.
4. The advanced learners regularly participate in the activities such as debates, group discussions, speeches on various academic and social issues, power-point presentations, quizzes, seminars, workshops, wall magazine etc. They are also encouraged to undertake soft skill development programmes like basic computer courses etc.
5. For slow learners remedial classes are conducted to improve their subject knowledge.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.2.2 Student - Full time teacher ratio****Response:** 1067:9**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0.08**2.2.3.1 Number of differently abled students on rolls****Response:** 2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.3 Teaching- Learning Process**

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

With regards to Teaching and Learning, teachers make sure that the lectures are sufficiently interactive and the tutorial system is further strengthened. They always try to set examples of how teachers frequently move learning beyond the walls of the formal classroom. The academic improvement of students is mapped dynamically through continuous evaluation using different methods like internal assessment test, assignments, presentations, projects etc. Moreover, to enhance quality of Teaching learning the college has adopted various student centric interactive strategies like Project writing, Student Seminar, Field visit, Quiz contest, Wall magazine, Webinar, e-courses etc. Moreover, blending variety of methods like Power Point Presentation of the lesson plan, lecture delivered etc. have been introduced. The college also offers Mentor mentee system in each of its department.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems**

(LMS), E-learning resources etc.

**Response:** 65

#### 2.3.2.1 Number of teachers using ICT

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

#### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 1067:9

##### 2.3.3.1 Number of mentors

**Response:** 20

#### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

Presently the institution follows technology-oriented lecture method supplemented by audio-visual aids along with the traditional method of classroom lectures (chalk and talk). Several classrooms at present are equipped with projectors, and many of the teachers use ICT during their lectures. The college has set up a Virtual classroom enriched with different types of modern teaching aids such as smart-board, audio-visual system etc. to make the teaching-learning process innovative and creative. The college library is fully automated using ILMS software SOUL 2.0 which was introduced during 2015. The college has subscribed to a large number of e-books and e-journals available on the INFLIBNET, which the students and teachers may access any time anywhere.

## 2.4 Teacher Profile and Quality

#### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 67.2

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response: 35.91****2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	4	6	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

**2.4.3 Teaching experience per full time teacher in number of years****Response: 9.85****2.4.3.1 Total experience of full-time teachers**

Response: 197

File Description	Document
Any additional information	<a href="#">View Document</a>

**2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years****Response: 5.95****2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>

**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the**

last five years

Response: 0

#### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

- 1.The college adheres to the syllabus prescribed by the affiliating University.
- 2.The specialization and expertise of individual teachers plays an important role in the papers or topics allocated for teaching.
- 3.Several faculty members are engaged in preparing class routine based on which teaching periods are allocated to every department.
- 4.The academic improvement of students is mapped dynamically through continuous evaluation using different methods like internal assessments, assignments, presentations, students seminar, students projects, role play, group discussions, subjects quiz etc.
- 5.Remedial classes are organised for the students requiring additional help.
- 6.Regular feedbacks are taken from the students to improve teaching leaning method.

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

When it comes to internal assessments, the concerned committee along with deparmental heads prepares the schedules mentioning the specific dates of paper-setting, examinations, distribution of answer scripts, submission of marks in the office, and publication of the results. The examination schedule is strictly maintained. The evaluation methods are communicated to the students at the beginning of each session or semester.

Mechanism of internal assessment is transparent and robust in terms of frequency and variety.The evaluated answer scripts are shown to the students so that they can be aware of their mistakes. The



teachers take care to explain their mistakes and the doubts if any.

### 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### Response:

Generally, the End-Semester or End-Session examinations, whichever may be, are conducted by the affiliating University. The Admit Cards are issued by the University and distributed usually one week before the scheduled date of the beginning of the Examinations. In case of any discrepancy in connection with the Admit Cards, immediate step is taken by the college to correct any such problem. The non-teaching staff always remain alert in this connection and help the affected students in all possible ways. In case of any trouble in the examination centre on the part of the students the Centre-in-charge, who is usually the Principal, takes immediate step and redresses grievances, if any. There is provision for post-publication review of results. Students, after the distribution of Mark Sheets, can apply for such review through the college. The result of post publication review is usually published within a reasonable time by the university. The non-teaching staff extend their full cooperation to the students in applying for post-publication review. Even after the publication of review results, if a student remains dissatisfied with his result, he can apply, as per RTI rule, for copies of his answer scripts. The university, after receiving such applications supplies the students with the photocopies of their answer scripts for the perusal of the students.

However, when it comes to internal assessments, the concerned committee along with departmental heads prepares the schedules mentioning the specific dates of paper-setting, examinations, distribution of answer scripts, submission of marks in the office, and publication of the results. The examination schedule is strictly maintained. The evaluation methods are communicated to the students at the beginning of each session or semester.

Mechanism of internal assessment is transparent and robust in terms of frequency and variety. The evaluated answer scripts are shown to the students so that they can be aware of their mistakes. The teachers take care to explain their mistakes and the doubts if any.

### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

#### Response:

The college adheres to the academic calendar as announced time to time by the affiliating University. Thus, prior to the commencement of the academic session an academic calendar is notified which clearly specifies the date or time of various academic events. After the introduction of CBCS pattern in the college from the academic session 2017 – 2018, the schedules for Internal as well as other activities as per CBCS guidelines are categorically mentioned in the academic calendar and are accomplished accordingly. However, when it comes to internal assessments, the concerned committee of the college along with departmental heads prepares the schedules mentioning the specific dates of paper-setting, examinations, distribution of answer scripts, submission of marks in the office, and publication of the results.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

**Response:**

The college has worked out with the Programme Outcomes, Programme Specific Outcomes & Course Outcomes for each course. The same has been posted on college website for faster and universal communication. As the other modes of communication are concerned; copy of PO, PSO & CO has been kept in the Library for consultation, semester-specific PO, PSO & CO has also been made available at college photocopying centre so that the interested learners can collect a copy of it when they join a course at the beginning of a semester, the same has also been sent to all faculty members by e-mail, the mentors have been asked to share them with the mentees.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution**

**Response:**

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students. The institution evaluates the POs, PSOs, and COs in every academic session. Attention is given to the proper completion of the syllabus of each and every programme and course. The teachers of the respective departments are given their academic assignments at the beginning of the session. After the introduction of Choice Based Credit System (CBCS) in the academic year 2017-18 several initiatives have been adopted by the institution to maintain a well-planned curriculum delivery. Generally, at the beginning of each semester Lesson plan of the respective subjects along with class routine are well circulated through college prospectus, website, display board etc. To know the efficacy of the lesson's plan, departmental meetings along with the students are convened after the expiry of at least one month's class where drawbacks of delivering of lesson plan are discussed threadbare and accordingly corrective measures/steps are outlined and follow up actions are

intimated particularly to the head of the concerned departments for its implementations. Before at least one month of the semester-end examination nitty-gritty of the lessons' plan along with classes delivered by the faculty members is elaborately discussed for finding out any deficiency of the completion of syllabus where the necessity of conducting extra classes, tutorial classes etc. are outlined equally for both advanced and dis-advanced students. The proceedings adopted in the departmental meeting are also discussed in the Teachers' council meeting to get everyone acquainted with the corrective measures where every member of the council had an opportunity to offer innovative ideas for proper delivery of curriculum. Finally to know the effectiveness of the curriculum delivery Feedback is taken after the completion of the semester-end examination. Thereafter, grievances of the students for overall improvement of the academic ambience of the institution are initially tabulated. These tabulated feedbacks again are discussed threadbare initially in the departmental meetings for its resolution if it is viable to resolve and if they are not then it is forwarded to the Principal for its needful action.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students

**Response:** 52.93

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 235

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 444

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.45

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 4.04

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	4.30

#### File Description

#### Document

List of project and grant details

[View Document](#)

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 25

3.1.2.1 Number of teachers recognised as research guides

Response: 5

#### File Description

#### Document

Any additional information

[View Document](#)

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0.91

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 22

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

The college encourages faculty members in pursuing research activities, attending seminars and conferences and presenting papers, publishing in national and international journals, organizing special lectures, seminars, workshops, and all activity classes for students, they are also provided with special leave for availing of fellowships and completing Ph D thesis. The college never imposes any barrier for participation in Refresher Course/ orientation programme/ short term Courses to the faculty members.

During the time period under consideration 4 Minor Research Projects have been sanctioned by UGC, 5 years more than 45 research papers have been published in UGC approved journals, more than 30 book chapters/books in edited volumes have been published in relation to research activities and other academic activities of faculty members, about 20 papers have been presented by the faculty members of this college in various National/International Conference Proceedings. Each year the college organizes Faculty exchange programme with Bankura Sammilani College, Bankura. In the year 2016-17 the college has signed MoUs with University of Wollongong, Australia.

**3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**

**Response: 1**

**3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response: No**

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** No

File Description	Document
e- copies of the letters of awards	<a href="#">View Document</a>

### 3.3.3 Number of Ph.D.s awarded per teacher during the last five years

**Response:** 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

**Response:** 5

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

### 3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 2.74

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	8	5	2	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response: 3.15**

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
17	18	9	6	3

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

**3.4 Extension Activities**

**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Response:**

The college believes in holistic development through social responsibilities and campus outreaching programmes, which are fulfilled through the active NSS units of this institution. Presently there are 3 units of NSS working in the institution. During the period under consideration a large number of extension and outreach programmes has been conducted through NSS units of this college. This programmes include Blood Donation Camp, Thalassemia Check up Camp, Tree plantation programme, Cleanliness programme, Traffic Awareness Programme, Legal Awareness programme etc.

**3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**

**Response: 0**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0



File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response:** 28

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	4	5

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 17.79

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
328	309	299	244	336

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>



### 3.5 Collaboration

#### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response: 3**

##### 3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

**Response: 4**

##### 3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The Institution has an Environment friendly campus enriched with well-ventilated classrooms and laboratories with several smart classrooms, 24X7 Wi-Fi connections, well-equipped Internet Resource Centre and computer centre etc. The institution has fully digitised Library, housed in a separate wing, with more than 25000 books. Having been built up over many decades and in more propitious times when books were cheaper and grants went further, the College Library is a resource unmatched by any undergraduate institution in West Bengal. It has also moved with the times, and is now fully automated. In the digital section, students can access various e-resources. To cater to visually handicapped students, the library has a separate section comprising a designated audio section, books in Braille etc.

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities**

**Response:**

The college believes that students develop better fitness habits and coordination if they are encouraged to participate in sports and various indoor or outdoor games. Each year the college organizes Annual Sports Programme, where the students and faculty members (teaching as well as non-teaching) participate in different sports activities like 100 metres Run, Marble race, Spoon race, Long jump, High Jump, Tug of War etc. along with different cultural activities like Quiz contest, Debate, Recitation, Go as you like etc. There is a well decorated gymnasium in the college enriched with modern apparatus. Physical Education Department has been introduced in the college in the year 2018-19.

The college organizes various cultural activities on the eve of Independence Day, Republic Day, Teachers' Day, Rabindra Jayanti, Annual Social Function, and Fresher's Welcome Programme. There is an open stage in the college campus, decked with remnants of the culture of 'Raar Bengal', where different cultural functions of the college are held.

**4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Response:** 39.02

## 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 16

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

## 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 20.49

## 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
91.42	22.70	170.70	13.25	8.55

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

## 4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The institution has a fully digitized Library, housed in a separate wing with more than 25000 books. To cater to visually handicapped students, the library has a separate section comprising a designated audio section, books in Braille etc. The college library is fully equipped with automation facilities. It is fully computerized allowing functions like issue, return, OPAC search, and availability assessment of books, easy and user friendly. The documents collection is done by bar coding system. Facilities of INFLIBNET and e-self with adequate numbers of e-books and e-journals are available in the Library. The college has adopted lending of books through digitized system.

**4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment****Response:**

The institution has a fully digitized Library, housed in a separate wing with more than 25000 books. The Library has collection of some old and rare books like (1) Sri Sri Mahatma Prabhu Ka Nilachal Lila, (2) Sri Sri Mahatma Prabhu ka Nabadwip Lila, (3) Sri Ramcharita Manas, (4) Yog Basista, (5) Iswar Kon Hai, Kaha Hai, Kaisa Hai, (6) Sadhana Paddhatika Gyan-Bigyan, (7) Prem Yog Ka Tatwa, (8) Nabaratra Durgapuja Paddhati, (9) Gita Tatwa, (10) Sri Eknathcharita, (11) Srimodbhagabatgita, (12) Ramchartamanas, (13) Prarthana, (14) Adhunik Hindi Kabita Me Bishay Aur Saili. Besides these, facilities of INFLIBNET and e-self with adequate numbers of e-books and e-journals are available in the Library.

**4.2.3 Does the institution have the following:**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Response:** 3.03

**4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
1.48	3.61	3.12	5.98	1.27

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library****Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

**4.2.6 Percentage per day usage of library by teachers and students****Response:** 2.97**4.2.6.1 Average number of teachers and students using library per day over last one year****Response:** 71

File Description	Document
Any additional information	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

Annual Maintenance Contract (AMC) does the work of updating IT facilities including wi-fi. Every year the needs of the concerned department are discussed in departmental meetings and forwarded to the Principal through IQAC for its implementation. This matter is initially discussed at the Finance Committee for its economic viability. In most of the cases Finance Committee forwarded the matter to the Governing Body of this college for its approval. After threadbare discussion in the Governing Body the Principal is directed to consult with the department for its implementation.

**4.3.2 Student - Computer ratio****Response:** 652:11**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)****Response:** <5 MBPS**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 20

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
33.80	32.89	94.09	39.76	83.01

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

##### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The Institution has an Environment friendly campus enriched with well-ventilated classrooms and laboratories with overhead projectors in most of the classrooms, 24X7 Wi-Fi connections, well-equipped Internet Resource Centre and computer centre etc. The institution has fully digitised Library, housed in a separate wing, with more than 25000 books. Having been built up over many decades and in more propitious times when books were cheaper and grants went further, the College Library is a resource unmatched by any undergraduate institution in West Bengal. It has also moved with the times, and is now fully automated. In the digital section, students can access various e-resources. To cater to visually handicapped students, the library has a separate section comprising a designated audio section, books in Braille etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities in the Institution. For the purpose of maintenance of computers Annual Maintenance Contract or AMC is maintained with a company who deals in both hardware and software. For reprography there is modern automation system present in the institution. For other amenities like water purifying contract is maintained with Aqua guard and KENT. In case of building maintenance two engineers are engaged one of them is the District Engineer, Bankura Zilla

**Parisad and another is a Civil Engineer named Anupam Ganguli. They take care of repairing, renovation and other construction related to civil and electrical works of the college.**

NAAC

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 48.98

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 2.92

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling



**Response:** E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 6.81

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
195	196	208	101	87

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benefited by VET	<a href="#">View Document</a>

#### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** No

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 0.38

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 22.53

#### 5.2.2.1 Number of outgoing students progressing to higher education

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response:** 5.58

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	1	0

## 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
35	30	25	22	20

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

## 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response: 0**

## 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>

## 5.3.2 Presence of an active Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution

**Response:**

**Active students' council is very much involved in every academic and administrative initiative of the college. The Students' Council is formed from the selected students whose attendance in class is**

regular. A separate office room for the council has been allotted. Programmes like organising sports, annual social programmes, cultural competitions, outreach activities through the women's cell, guiding poor and needy students to take the opportunity of students' poor fund, to avail the facilities of different scholarships offered by government or non-government organisations etc. are conducted by the help of the members of students' council.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 10.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	5	7	7

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

There is an Alumni association present in the institution which is functional and pro-active but not yet registered. There is a portal for alumni registration in the college website where alumni register their names with required data and willingness to contribute for the college. The data is analysed by a committee and a pie-chart has been prepared on the basis of that. Financial contributions by alumnus is as follows:

1. Amrita Dey - 2014-15 - Rs. 10000/-
2. Sanchita Banerjee - 2014-15 - Rs. 10000/-
3. Ananya Mazumder-2015-16-Rs. 6000/-
4. Pratima Pandey-2015-16-Rs.6000/-

5. Sneha Das-2016-17-Rs.10000/-

6. Tanuja Singhamahapatra -2016-17-Rs.10000/-

7. Anindita Mukherjee-2017-18-Rs.15000/-

8. Mousumi Karmakar-2017-18-Rs.10000/-

9. Jayshree Karmakar-2018-19-Rs.15000/-

10. Asima Karmakar-2018-19-Rs.15000/-

The fund is utilized for dis-advantaged students of this college by providing them financial benefits. Apart from financial means the alumnus of this college are also engaged in various non-financial means like taking classes for the students, doing official cores in need, participating in various cultural activities etc.

#### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution**

**Response:**

The vision of this college is to become and to be considered by others as the leading institution of academic excellence in Arts and Science education through continuous upgradation in its programs, leading to sustainable development of the institution. *The College is committed to imparting multifarious knowledge for spreading higher education among the girl students in the backward districts of West Bengal, thereby encouraging women empowerment through all round development and life-long learning that will be meaningful contribution to productive and rewarding career building of the community lagging behind.* In tune with the vision and mission of the institution the governance of the institution is reflective of an effective leadership. There are several committees present in the institution consisting of both teaching and non teaching staff of the institution. These committees include Finance Committee, Purchase Committee, Development Committee, Provident Fund Committee, Service Book Committee, Students Union Advisory Committee, Grievance redressal Cell, Prospectus Committee, Admission Committee and overall the Teachers Council or academic council. These committees help the administration in many ways. Meetings of these committees are convened as and when required and takes resolutions time to time as and when required and convey to the Principal. The Principal places resolution taken by some important committees before the Governing Body for its final approval. This is the part of participatory management of the college. The institution has a partial Management Information System (MIS).

**6.1.2 The institution practices decentralization and participative management**

**Response:**

There are several committees present in the institution consisting of both teaching and non teaching staff of the institution. These committees include Finance Committee, Purchase Committee, Development Committee, Provident Fund Committee, Service Book Committee, Students Union Advisory Committee, Grievance redressal Cell, Prospectus Committee, Admission Committee and overall the Teachers Council or academic council. These committees help the administration in many ways. Meetings of these committees are convened as and when required and takes resolutions time to time as and when required and convey to the Principal. The Principal places resolution taken by some important committees before the Governing Body for its final approval. This is the part of participatory management of the college.

### 6.2 Strategy Development and Deployment

**6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution**

**Response:**

Almost all perspective or strategic plan and deployment documents are available in the Institution. Academic activities like Internal assessments etc. are conducted following a strategic plan after discussion with the concerned committee. Extracurricular activities such as seminar, workshop etc. are strategically planned involving all the stakeholders. To ensure the holistic development of the students and to develop their leadership quality co-curricular activities like Wall Magazine etc. are planned by the individual departments in a perspective manner.

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Response:**

1. The college is affiliated to Bankura University and approved by UGC. Thus, the college adheres to the rules and regulations imposed by the affiliating University, UGC, Department of Higher Education and Government of West Bengal.

2. For the administrative decisions, the Governing body of the college is the apex body. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implement the decisions and policies taken in the meetings of the Governing Body.

3. Apart from Governing Body, there are several committees present in the institution consisting of both teaching and non-teaching staff of the institution. These committees include Finance Committee, Purchase Committee, Development Committee, Provident Fund Committee, Service Book Committee, Students Union Advisory Committee, Grievance redressal Cell, Prospectus Committee, Admission Committee and overall the Teachers Council or academic council.

3. Academic decisions of the college are taken primarily by the Teachers Council or academic council of the college comprising of Heads of the different Departments.

4. Majority of the purchases of the college are made through purchase committee.

### **6.2.3 Implementation of e-governance in areas of operation**

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

**Response:** B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

##### **Response:**

There are several committees present in the institution consisting of both teaching and non-teaching staff of the institution. These committees include Finance Committee, Purchase Committee, Development Committee, Provident Fund Committee, Service Book Committee, Students Union Advisory Committee, Grievance redressal Cell, Prospectus Committee, Admission Committee and overall the Teachers Council or academic council. These committees help the administration in many ways. Meetings of these committees are convened as and when required and takes resolutions time to time as and when required and convey to the Principal. The Principal places resolution taken by some important committees before the Governing Body for its final approval.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

##### **Response:**

The institution has following effective welfare measures for teaching and non-teaching staff: 1. Loan facilities are extended to all the members of the teaching and non-teaching staff. 2. The female staff members enjoy maternity leave of six months as per Government rule. In addition, the female members of the staff are provided with Child Care Leave as per rule and as per their requirement. 3. The faculty members are also provided with special leave for availing of fellowships and completing Ph D thesis. 4. The college never imposes any barrier for participation in Refresher Course/ orientation programme/ short term Courses to the faculty members. 5. The college always attempts its best for ensuring timely promotion of its faculty members. 6. The college encourages teachers in pursuing research activities, attending seminars and conferences and presenting papers, publishing in national and international journals, organizing special lectures, seminars, workshops, and all activity classes for students. 7. Various faculty development programmes like Computer Course are arranged for developing the soft skills of the staff.

#### **6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

##### **Response: 0**



6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**

**Response:** 5.65

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	1	0

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

The institution has Performance Appraisal System for its teaching staff. When it comes to promotion of teaching staff the IQAC team thoroughly checks and verifies all academic activities of the faculty and only when the members are satisfied the Coordinator forwards the documents to the Principal and then the Principal forwards the cases of promotion to the Governing Body. All the faculty members maintain departmental diaries counter-signed by the Principal which require to be produced at the time of academic audit. There also exists a well-planned student feedback system where the students anonymously give their feedback on the performance of the faculty members. There is no such Performance Appraisal System for its non-teaching staff. They get promoted in their respective fields after a stipulated period of service. However, biometric attendance is maintained as a part of strict adherence by teaching as well as non-teaching faculty of the college.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Other than the routine Government and UGC grants, the institution has been able to secure additional funding from various agencies such as RUSA Grant, MP-LAD fund, etc. The institution maintains complete transparency in the entire procedure of its mobilisation of funds and the optimal utilisation of resources. Majority of the purchases of the college are made through tender as per government rules and there is a separate space on the college website for date-wise display of tender notices. For all kinds of work, the college strictly adheres to the financial rules of the Government of West Bengal as well as the Government of India.

The college conducts internal and external financial audits regularly. Internal audit is done through small committee comprising of the Principal, Bursar, Head Clerk and the Accountant. External audit is done by the External Audit Agency duly deployed by the state Government time to time.

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

#### Response: 1

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during

the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0.25	0.25	0.50	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

Other than the routine Government and UGC grants, the institution has been able to secure additional funding from various agencies such as RUSA Grant, MP-LAD fund, etc. The institution maintains complete transparency in the entire procedure of its mobilisation of funds and the optimal utilisation of resources. Majority of the purchases of the college are made through tender as per government rules and there is a separate space on the college website for date-wise display of tender notices. For all kinds of work, the college strictly adheres to the financial rules of the Government of West Bengal as well as the Government of India.

### 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

Internal Quality Assurance Cell (IQAC) was established at *Bankura Zilla Saradamani Mahila Mahavidyapith* on 31st January, 2008 after receiving the accreditation status from NAAC for its major UG programmes as a post accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC should be a part of the institution's system and work towards realizing the goals of quality enhancement and sustenance. The IQAC has to make a significant and meaningful contribution in the post-accreditation phase through channelizing the efforts and measures of an institution towards academic excellence. The objectives of IQAC are: to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the Institute, to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes to ensure: Timely,

efficient and progressive performance of academic, administrative and financial tasks, The relevance and quality of academic and research programmes, Equitable access to and affordability of academic programmes for students, Optimization and integration of modern methods of teaching and learning, The credibility of evaluation procedures, The adequacy, maintenance and proper allocation of support structure and services, Research sharing and networking with other institutions in India and abroad. Furthermore, the cell conducts several academic activities like, Organisation of an interactive session with faculty members following the guidelines given by Governing Body, College Academic Council (CAC) and Departmental Advisory Committee (DAC) to strengthen the Teaching Learning process, Preparation and release of guidelines regarding all Academic activities before the commencement of Semester, Distribution of CMF to the Departments before the commencement of semester, Uploading of Academic plans prepared by respective faculty members on E-CAP portal for easy access to the students, Continuous monitoring of maintenance of CMF, Preparation of attendance registers by Academic section and distribution of the same to respective Departments, Preparation of list of faculty coordinators at Department level for various academic activities and compilation of the same, Conduction of the meeting of faculty coordinators for various academic tasks to discuss the plan of action for their respective responsibilities etc. The cell also helps in several administrative activities like, helping the Principal Office in the preparation of schedule of the meetings of: Governing Body (once in a semester), College Academic Council (Once in a week/two weeks); helping the Principal Office (PO) in constituting central committees like Discipline and Antiragging, Grievance redressal, Student Activity Centre etc. for decentralization of work and effective functioning of the Institute;????? coordinating the activity of budget allocation based on the requirement of the Departments, coordinating the activity of printing of various stationary items based on the requirements of Department and Laboratories, preparing or modifying various application/information formats at least once in a year etc.

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Response:**

The college adheres to the academic calendar as announced time to time by the affiliating University. Thus, prior to the commencement of the academic session an academic calendar is notified which clearly specifies the date or time of various academic events. The college adheres to the syllabus prescribed by the affiliating University. The specialization and expertise of individual teachers plays an important role for the selection of papers or topics allocated for teaching. Several faculty members are engaged in preparing class routine based on which teaching periods are allocated to every department. Generally, at the beginning of each semester Lesson plan of the respective subjects along with class routine are well circulated through college prospectus, website, displaying in the notice board etc. To know the efficacy of the lesson's plan, departmental meetings along with the students are convened after the expiry of at least one month's class where drawbacks of delivering of lesson plan are discussed threadbare and accordingly corrective measures/steps are outlined and follow up actions are intimated particularly to the head of the concerned departments for its implementations. Before at least one month of the semester-end examination nitty-gritty of the lessons' plan along with classes delivered by the faculty members is elaborately discussed for finding out any deficiency of the completion of syllabus where the necessity of conducting extra classes, tutorial classes etc. are outlined equally for both advanced and dis-advanced students. There is a

Students mentoring system available in each department of the institution where one teaching faculty or mentor is given the responsibility for mentoring a group of students or mentees. Problems raised by mentees are redressed through discussions, taking extra classes, supplying hard copies of power point presentations prepared by faculty members and used during class teaching. Each year program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution.

With regards to the Teaching-Learning process of the institution, teachers make sure that the lectures are sufficiently interactive and the tutorial system is further strengthened. They always try to set examples of learning beyond the walls of the formal classroom. The academic improvement of students is mapped dynamically through continuous evaluation using different methods like internal assessment test, assignments, presentations, projects etc. Transparency is maintained in evaluation process. The Examination committee plays an important role to ensure smooth conduction of examinations. The practical examination is conducted with internal and external examiners appointed by the concerned University.

The IQAC plays an important role in reviewing institution's teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals. It helps in organizing an interactive session with faculty members following the guidelines given by Governing Body, College Academic Council (CAC) and Departmental Advisory Committee (DAC) to strengthen the Teaching Learning process, Preparation and release of guidelines regarding all Academic activities before the commencement of Semester, Distribution of CMF to the Departments before the commencement of semester, Uploading of Academic plans prepared by respective faculty members on E-CAP portal for easy access to the students, Continuous monitoring of maintenance of CMF, Preparation of attendance registers by Academic section and distribution of the same to respective Departments, Preparation of list of faculty coordinators at Department level for various academic activities and compilation of the same, conducting the meeting of faculty coordinators for various academic tasks to discuss the plan of action for their respective responsibilities, Preparation of list of faculty mentors at Department level and distribution of mentoring registers along with guidelines to follow, conducting interactive session with all faculty mentors regarding mentoring of students based on three parameters-Attendance, Performance and Attitude, Preparation of common slots for AV classes, seminars, sports, Incubation Centers and Value added programs (VAP) and communicate the same to the respective Department for inclusion in their timetable, Collection and compilation of attendance at the end of every month through E-CAP and to send the list of students having less attendance to the respective mentors through mail, helping the Departments in monitoring the mentoring process, coordinating the process of online feedback from students about Teaching-Learning process in respective classes and communicate the assessment of the same to respective faculty members and Department.

### **6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**

**Response:** 3.4

#### **6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	2	3

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>

#### 6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

**Response:** B. Any 3 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

**Response:**

The college has been accredited with 'A' grade by NAAC in its re-accreditation (2nd cycle) assessed during January, 2015. In post accreditation period several quality initiatives have been taken by the IQAC as mentioned in the following:

1. One Day Workshop on "Significance of Value Education in the Present Educational System".
2. One Day Workshop on "Quality Enhancement Through IQAC Initiatives".
3. Seminar on "Value Education and Sister Nivedita".
4. Seminar on "Relevance of NAAC in Higher Education".
5. Seminar on "Importance of Students Feedback Mechanism in Teaching Learning Evaluation process".
6. National Seminar on "Women Empowerment and Alzheimers Disease".
7. International Seminar on "To identify areas of collaboration with the University of Wollongong Australia".
8. One Day State Level Seminar of "Enhancement and sustenance of quality culture in Higher Education".

9. **One Day Seminar On "CBCS System".**
10. **One Day Workshop on "Research Methodology in Social Science".**
11. **One Day Workshop on "Writing Research Articles for Publication".**
12. **Seminar on "The Importance of Benchmarking on Third Cycle of NAAC".**
13. **Workshop on "Analytics of Society and Environment".**
14. **Two days workshop on "Preparation of Academic Audit, Administrative audit of college, process and technique of green audit as per ISO new regulations".**
15. **National Seminar on "Bangla Bhasar Oitijhyasutre Santali Bhasa".**
16. **One Day Workshop on 'Democratic Awareness With Legal Literacy'.**
17. **One Day Workshop on "CBCS System and Syllabus".**

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response: 5**

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

#### File Description

#### Document

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

##### 1. Safety and Security

The College ensures utmost safety and security to its students. There are 2 numbers of hostels for the resident students of this college which are located within the boundary of the college campus, both having sufficient fulltime staff and attendants to meet the needs of the students. There are experienced security guards at the entrance of the college. There is a “Grievance Box” for students to register their respective grievances. There is a Women’s cell in the college which confidentially takes into account the problems of the students in respect of their safety and security. There is also an Anti-Ragging Cell in the college.

##### 2. Counseling

Students from all walks of life need professional guidance in order to excel in future life. The Women’s cell of the college takes initiatives to organize counseling sessions for its students with the objective of their personality development and resolving any personal problems.

##### 3. Common Room



There is a Common Room for the students of this college where they meet at spare hours, discuss and share matters and build an amiable solidarity.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 7

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 68.3245

7.1.3.2 Total annual power requirement (in KWH)

Response: 976065

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 35.99

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 6465

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

The college is a completely plastic-free zone and there is no retail shop within the campus that may compel the use of plastics. The college canteen is prohibited by the college authority to make use of plastics. Foods are generally served in plate made of paper or *Sal* leaves. Cheap plastic tea- cups are also strictly prohibited. Institutionally the college is moving towards paperless office, majority of communications related to teaching and administration are now made online. For waste management also the college has taken several steps:

**Solid waste management**

To manage solid waste dustbins are kept at specific regions of all the buildings of the college and the accumulated solid-waste is dumped in the tub. The Municipal workers of the ward collect the accumulated solid waste on a regular basis. A pit has been dug where the bio-degradable wastes like fallen leaves, dried flowers etc. are dumped in regular basis.

**Liquid waste management**

Liquid waste products, particularly laboratory waste products are allowed to get disposed through an elaborate drainage system.

**E-waste management**

Specific laboratory equipment which are not in conditions of repair is sold in conformity with the rules of the purchase committee of the institution.

**7.1.6 Rain water harvesting structures and utilization in the campus****Response:**

The rainwater holding capacity was estimated by the students and faculty of the department of Geography for all the buildings using the monthly rainfall data of Bankura (IMD). The project was funded by P. C Chandra Groups and set up in the science building. The pipes from the roof were connected to a 2000 litre sintex to which a filter is added. The water stored during the rainy season is then used for watering the lawns and gardens during the summer season when there is paucity of rainfall. For the other buildings in the college campus the rain water is channelised through a pipe in the soak pit to recharge the groundwater.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.7 Green Practices**

- Students, staff using
  - a) Bicycles
  - b) Public Transport
  - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

**Response:****a) Bicycles**

Most of the students of this college use bicycles, there are adequately spacious cycle stands in the college. Some of the college staff (teaching as well as non-teaching) also use bicycles as their medium of transport.

**b) Public Transport**

Some of the students and staff of this college avail public transport like TOTO run by rechargeable batteries and which are almost eco- friendly.

**c) Pedestrian friendly roads**

Pedestrian friendly roads are abundantly available within the campus. Outside of the campus pedestrian friendly roads on both sides of the roads are also available.

**Plastic-free campus**

The college is a completely plastic-free zone and there is no retail shop within the campus that may impel the use of plastics. The college canteen is prohibited by the college authority to make use of plastics. Foods are generally served in plate made of paper or *Sal* leaves. Cheap plastic tea- cups are strictly prohibited.

**Paperless office**

The office has not become completely paperless, but institutionally the college is moving towards it. Majority of communications related to teaching and administration are now made online. Softwares have been bought by the college to make official communications with the students via sms service. The college also has a well-organised Website where most of the official notices are uploaded.

**Green landscaping with trees and plants**

The college campus is surrounded by various trees.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years****Response:** 0.14

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.18	0.50	0.15	0.33	0.44

**File Description****Document**

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**Response:** D. At least 2 of the above**File Description****Document**

Resources available in the institution for Divyangjan

[View Document](#)**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years****Response:** 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

#### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response: 5**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### 7.1.12

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff**

**Response: Yes**

File Description	Document
Any additional information	<a href="#">View Document</a>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

#### 7.1.13 Display of core values in the institution and on its website

**Response: Yes**

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations****Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics****Response:** No**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 43

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	0	0

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

The college celebrates Holi festival in the way conceived by Tagore as “BasantoUtsab” every year. Apart from this, birth/death anniversaries of great Indian personalities are organised. Birthdays of Swami Vivekananda, Netaji Subhas Chandra Bose, Mahatma Gandhi, Dr Sarvapalli Radhakrishnan are observed every year. The college observes both the birth and death anniversary of Rabindranath Tagore accompanied by informal cultural events in honour of the cultural icon of both West Bengal and the nation. On the 5th day of September every year all Departments of the college observe Teachers’ Day as a mark of tribute to Dr Sarvapalli Radhakrishnan.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

**Response:**

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions. For the administrative decisions, the Governing body of the college is the apex body and all its resolutions are properly documented and implemented in a transparent way. Academic decisions of the college are taken primarily by the Heads of the different Departments and thereby all the problems and issues of the departments concerned are adequately addressed. Majority of the purchases of the college are made through tender as per government rules and there is a separate space on the college website for date-wise display of tender notices. The Principal, teachers as well as the non-teaching faculty of the college register their biometric attendance during arrivals at the institution and so during their departures. The admissions of the students in the college are done solely on the basis of their merits; the online admission system has been introduced to keep the procedure transparent.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

**Response:**



**Best Practices I: Students' Psychological Counseling.**

**Objectives of the Practice:** Personality development and resolving any personal problems.

**The Context:** Personality development for the choice of appropriate career options.

**The Practice:** Students from all walks of life need professional guidance in order to excel in future life. Our college provides an opportunity to them whenever solicited for.

**Evidence of Success:** A good number of students have been benefited through this counselling done by the Counsellor Dr. Sanu Bhattacharya, Associate Professor of Philosophy and having the specialised degree in this particular field. The counselled students have improved their results and some have become possible to get out of the personal worries and anxieties which make them happier to lead a normal life.

**Problems Encountered and Resources Required:** Students initially do not come forward for receiving psychological counselling due to their apprehension of failure in the process. As the process is provided free of cost there is no resource required for this purpose.

**Best Practices II: Playing National Anthem on campus on a daily basis.**

**Objectives of the Practice:** Inculcating Patriotic Sentiment.

**The Context:** National integration and secular outlook.

**The Practice:** Playing the anthem-music everyday (except Sundays and other holidays) at 11:00 AM.

**Evidence of Success:** Students are very respectful and proud of the practice and abide by the norms meticulously.

**Problems Encountered and Resources Required:** There is no problem for maintaining this practice, and no resource is particularly required for this.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness**

**7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust**

**Response:**

Ours is the oldest girl's college in the district of Bankura. The college had its inception in 1973 as a



non-govt. private college under the University of Burdwan, in order to promote education and culture not only among the young girls of the district, but among those of its adjoining districts as well. The college was venerated with the holy name of Sri Sri MaaSarada. The objective for naming the college after Her was to preserve Her holy name in the museum of our recollection and follow Her noble ideals with hearts sincere and pure. Affiliation for admission of students to the General course in the Arts faculty was at first granted by the Burdwan University. Later the college was taken up by the Govt. of West Bengal under "Govt. Sponsored Scheme" with effect from 1st June, 1975. At present Honors courses in eight subjects in the Arts stream are going on which include Bengali, English, Sanskrit, Political science, History, Philosophy, Education, Music and in five subjects in the Science stream are going on which include Physics, Chemistry, Mathematics, Geography and Economics. We have also introduced Regular PG courses in English, Bengali, History and Music in our college under Bankura University from the Academic Season 2017-18 with 20 seat capacity in each department. PG course in Geography will be introduced from the current session, i.e. 2019-20. We feel proud to announce that the Govt. of India has sanctioned an amount of Two Crores through RUSA and sixty lakhs from MPLAD Fund, sanctioned by Ms. Shreemati (Moonmoon) Deb Varma, Honourable Member of Parliament, Bankura Constituency, by utilising which a three stories PG block has been build and the 1st floor of the Sister Nibedita hostel has been renovated and upgraded with modern amenities. We owe our gratitude to them for their benison, on behalf of the students and all those who benefit from this institute. It is worth mentioning that under financial assistance from the State Govt. and from the UGC we have already built five buildings in our campus. We take pride to state that a hostel building has been built in the campus with a special grant of about Rs. One Crore from the UGC in the financial year 2006-07 during the Xth Plan period which has recently been renovated and upgraded by utilizing MPLAD fund. We can jubilate for the open stage, decked with remnants of the culture of 'Raar Bengal', where different cultural functions of the college are held with great pomp and élat. We have an indoor auditorium with space for nearly 500 guests and a well-equipped Gymnasium for the students. We also rejoice having a modernized, well equipped, and fully air-conditioned seminar hall and some class room buildings of which consists of some smart class rooms and toilet blocks have been built with the financial help of RUSA. Moreover, we have a huge library with digital lending system, e-shelf and INFLIBNET facilities. Moreover, two PG study centers have been running in nine subjects under the Directorate of Distance Education, RabindraBharati University, Kolkata, from the year 2006, and DDE of Burdwan University from 2013-14. Last but not the least, the college has been accredited with 'A' grade by the NAAC in 2015. Different activities for smooth running of the college are wholeheartedly taken up by all the staff members, both teaching and non-teaching, and also by the students. To this end cooperation from one and all of Bankura district is earnestly sought by our esteemed institution. Since inception of the college its academic output is outstanding and the ambience of the college and hostels is peaceful and student- friendly. Our mottos are Courage, dedication and discipline towards complete empowerment.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

The followings are the unique features of the college which need to be mentioned as additional information:

1. Wonderful ambience providing to the talented as well as ordinary students alike to achieve academic and co-academic excellence in different stages.
2. The *Earn While Learn* Scheme adopted by the college authority gives immense opportunity to poor and needy students to earn something while they learn in terms of data entry operator, service in the Library and PG study centres.
3. Helping common public who are illiterate or semi-literate to open bank accounts, filling up forms for beneficiary programmes through the permission of the Bank Manager in the *May I Help You* counter, voluntarily done by the students of the Economics Department.

### Concluding Remarks :

1. This premier Girls' College during its existence of 47 years has already achieved its academic excellence with high reputation of yielding very good results at the University level every year both at UG and PG levels.
2. This institution is constantly endeavouring to diversify the course programmes which was initially highly traditional, of both Arts and Science programmes through active initiative of the management as well as through teaching-learning and assessment methods having solid base of innovation and sincerity.
3. The role of the management , students and their parents and alumni in academic excellence is praiseworthy.
4. Finally, the Principal and his team , both teaching and non-teaching staff has been a constant source of inspiration to bring about all-round developmen , both academic and non-academic activities.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p><b>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>4</td><td>3</td><td>3</td><td>3</td><td>3</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>3</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Remark : DVV edit input with ref. to provide documents in 1.2.3</p>	2018-19	2017-18	2016-17	2015-16	2014-15	4	3	3	3	3	2018-19	2017-18	2016-17	2015-16	2014-15	3	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
4	3	3	3	3																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	0	0	0	0																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p><b>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>7</td><td>7</td><td>4</td><td>4</td><td>4</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>3</td><td>3</td><td>1</td><td>1</td><td>3</td></tr></table> <p>Remark : HEI input edited according to provided documents. Note- Participation in one or more bodies of different Institutions by one full-time teacher to be counted only once.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	7	7	4	4	4	2018-19	2017-18	2016-17	2015-16	2014-15	3	3	1	1	3
2018-19	2017-18	2016-17	2015-16	2014-15																	
7	7	4	4	4																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	3	1	1	3																	
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p><b>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2018-19	2017-18	2016-17	2015-16	2014-15															
2018-19	2017-18	2016-17	2015-16	2014-15																	

101	75	94	90	103
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
93	0	0	0	0

Remark : HEI input edited according to provided documents.

1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years</p> <p>Answer before DVV Verification : 5</p> <p>Answer after DVV Verification: 0</p> <p>Remark : HEI provide same documents in metric id 1.1.2 which is not consider.</p>
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 21</p> <p>Answer after DVV Verification: 0</p> <p>Remark : DVV edit input according to provided documents. Report from individual students / filed visit letter from company not provide by HEI.</p>
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: E.None of the above</p> <p>Remark : HEI provided documents not based on curriculum hence input edited accordingly.</p>
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : B. Feedback collected, analysed and action has been taken</p> <p>Answer After DVV Verification: E. Feedback not collected</p> <p>Remark : DVV edit input with ref. to metric id 1.4.1</p>
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p>

2018-19	2017-18	2016-17	2015-16	2014-15
959	885	946	815	841

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
959	885	946	818	841

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1640	1590	1530	1530	923

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1640	1590	1530	1530	923

Remark : HEI input edited according to provided documents.

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
495	461	491	373	283

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
492	457	475	373	283

Remark : HEI input edited according to provided documents.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 13

Answer after DVV Verification: 0

Remark : HEI provide weblink showing error 404,Hence input edited to zero.

3.1.1	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>0.35</td><td>0</td><td>0</td><td>3.69</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>4.30</td></tr></table> <p>Remark : HEI input edited according to provided documents.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	0	0.35	0	0	3.69	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	4.30
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0.35	0	0	3.69																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	4.30																	
3.1.3	<p>Number of research projects per teacher funded, by government and non-government agencies, during the last five year</p> <p>3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years</p> <p>Answer before DVV Verification : 4</p> <p>Answer after DVV Verification: 2</p> <p>3.1.3.2. Number of full time teachers worked in the institution during the last 5 years</p> <p>Answer before DVV Verification : 22</p>																				
3.3.1	<p>The institution has a stated Code of Ethics to check malpractices and plagiarism in Research</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: No</p> <p>Remark : HEI provided link showing error.</p>																				
3.3.3	<p>Number of Ph.D.s awarded per teacher during the last five years</p> <p>3.3.3.1. How many Ph.Ds awarded within last five years</p> <p>Answer before DVV Verification : 0</p> <p>Answer after DVV Verification: 0</p> <p>3.3.3.2. Number of teachers recognized as guides during the last five years</p> <p>Answer before DVV Verification : 5</p> <p>Answer after DVV Verification: 5</p> <p>Remark : HEI input edited according to provided documents.</p>																				
3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p>																				

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
21	10	10	4	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	8	5	2	0

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	7	6	6	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	4	5

Remark : HEI input edited according to provided documents. Only assessment year data to be consider.

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
328	513	448	404	336

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

328	309	299	244	336
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Remark : HEI input edited with ref. to metric id 3.4.3 and provided supporting documents .

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	2	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	0

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.48	3.61	3.12	5.68	1.27

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1.48	3.61	3.12	5.98	1.27

Remark : HEI input edited according to provided documents.

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification :  $\geq 50$  MBPS

Answer After DVV Verification:  $< 5$  MBPS

Remark : DVV required documents not provide by HEI.

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years



5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1626	1101	640	1228	976

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited according to provided documents. DVV required documents not provide by HEI and documents not sign by competent authority.

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
45	44	90	55	91

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited according to provided documents. DVV required documents not provide by HEI and documents not sign by competent authority

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : B. Any 6 of the above

Answer After DVV Verification: E. 3 or less of the above

Remark : HEI provided web link showing 404 error. HEI input edited according to provided documents.

5.1.6	<p>The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : HEI provided URL showing 404 error. DVV required documents not provided by HEI.</p>																				
5.2.1	<p>Average percentage of placement of outgoing students during the last five years</p> <p>5.2.1.1. Number of outgoing students placed year-wise during the last five years Answer before DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>3</td><td>1</td><td>0</td><td>3</td><td>3</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Remark : HEI input edited according to provided documents. DVV not consider data of students placed off campus.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	3	1	0	3	3	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	1	0	3	3																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
5.2.2	<p>Percentage of student progression to higher education (previous graduating batch)</p> <p>5.2.2.1. Number of outgoing students progressing to higher education Answer before DVV Verification : 130 Answer after DVV Verification: 0</p> <p>Remark : HEI input edited to zero because required documents not provide by HEI.</p>																				
5.2.3	<p>Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)</p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State</p>																				

**government examinations) year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	1	0	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	0	1	0

**5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
35	30	25	22	20

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
35	30	25	22	20

Remark : HEI input edited according to provided documents. DVV consider only assessment year of data.

**5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year****5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	11	10	10	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	5	7	7

Remark : HEI input edited according to provided documents. HEI provided documents not geotag.

**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years****5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI provided documents not consider by DVV.

- 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years
- 6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years
- Answer before DVV Verification:
- | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
|---------|---------|---------|---------|---------|
| 1       | 1       | 1       | 1       | 0       |
- Answer After DVV Verification :
- | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
|---------|---------|---------|---------|---------|
| 0       | 0       | 0       | 0       | 0       |
- Remark : HEI input edited according to provided documents.

- 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year
- 6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years
- Answer before DVV Verification:
- | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
|---------|---------|---------|---------|---------|
| 5       | 4       | 3       | 2       | 3       |
- Answer After DVV Verification :
- | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
|---------|---------|---------|---------|---------|
| 4       | 4       | 3       | 2       | 3       |
- Remark : HEI input edited according to provided documents. Provided photos is not geotag.

- 6.5.4 Quality assurance initiatives of the institution include:

	<ol style="list-style-type: none"> <li>1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements</li> <li>2. Academic Administrative Audit (AAA) and initiation of follow up action</li> <li>3. Participation in NIRF</li> <li>4. ISO Certification</li> <li>5. NBA or any other quality audit</li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above</p>
7.1.3	<p>Alternate Energy initiatives such as:</p> <ol style="list-style-type: none"> <li>1. Percentage of annual power requirement of the Institution met by the renewable energy sources</li> </ol> <p>7.1.3.1. Annual power requirement met by the renewable energy sources (in KWH) Answer before DVV Verification : 68324.55 Answer after DVV Verification: 68.3245</p> <p>7.1.3.2. Total annual power requirement (in KWH) Answer before DVV Verification : 976065 Answer after DVV Verification: 976065</p> <p>Remark : As per provided documents.</p>
7.1.4	<p>Percentage of annual lighting power requirements met through LED bulbs</p> <p>7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH) Answer before DVV Verification : 2327 Answer after DVV Verification: 0</p> <p>7.1.4.2. Annual lighting power requirement (in KWH) Answer before DVV Verification : 6465 Answer after DVV Verification: 6465</p> <p>Remark : HEI not provide bill relevant to same hence input edited to zero, Provided photo is not a geotagged photo.</p>
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> </ol>

5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: D. At least 2 of the above

Remark : HEI input edited according to provided documents.

- 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Provided documents not certified by competent authority.

- 7.1.15 The institution offers a course on Human Values and professional ethics

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : DVV required documents not provide by HEI.

- 7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	8	8	8	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
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4	0	0	0	0
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Remark : HEI input is edited as per provided document.

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 32</p> <p>Answer after DVV Verification : 900</p>																				
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>739</td><td>716</td><td>689</td><td>689</td><td>319</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>492</td><td>457</td><td>475</td><td>373</td><td>283</td></tr></table>	2018-19	2017-18	2016-17	2015-16	2014-15	739	716	689	689	319	2018-19	2017-18	2016-17	2015-16	2014-15	492	457	475	373	283
2018-19	2017-18	2016-17	2015-16	2014-15																	
739	716	689	689	319																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
492	457	475	373	283																	
2.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>577</td><td>677</td><td>586</td><td>453</td><td>522</td></tr></table> <p>Answer After DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>620</td><td>677</td><td>586</td><td>453</td><td>522</td></tr></table>	2018-19	2017-18	2016-17	2015-16	2014-15	577	677	586	453	522	2018-19	2017-18	2016-17	2015-16	2014-15	620	677	586	453	522
2018-19	2017-18	2016-17	2015-16	2014-15																	
577	677	586	453	522																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
620	677	586	453	522																	
3.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 41</p> <p>Answer after DVV Verification : 16</p>																				
3.2	<p>Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>494.13</td><td>445.43</td><td>242.94</td><td>243.79</td><td>270.22</td></tr></table> <p>Answer After DVV Verification:</p>	2018-19	2017-18	2016-17	2015-16	2014-15	494.13	445.43	242.94	243.79	270.22										
2018-19	2017-18	2016-17	2015-16	2014-15																	
494.13	445.43	242.94	243.79	270.22																	

2018-19	2017-18	2016-17	2015-16	2014-15
494.13	258.906	242.94	243.79	270.22

NAAC